

## Easter Group/SOS: Lifeline Meeting Minutes

Friday, February 23, 2018

### 1. ROLL CALL, CALL TO ORDER

**Present:** Julia Smith, Julie Platson, Dave Nuetzel, Mike Scarcelli, Dick Parmelee, Deb Corso, Audrey Beam, Steve Hutchinson, Andy Sensenig, James Wallace, Ron Mathews, Richard Wein, and Mary Wegner

### 2. ADDITIONS TO AGENDA, APPROVAL OF AGENDA - Approved by consent

### 3. APPROVAL OF MINUTES OF JANUARY 12, 2018 MEETING

Julie moved and Dave seconded to approve the minutes of our January 12, 2018 meeting. Motion Passed. [Note: Thank you to Julia for taking the minutes ☺]

### 4. PUBLIC, GUEST INTRODUCTIONS

There were many new faces at our meeting today, so we took time to introduce ourselves. Welcome everyone!

### 5. REPORTS

- A. PRESIDENT-** Julia completed the Project Homeless Connect [PHC] class needed to add our collected surveys to the larger data collection system. A total of 31 people who attended the January PHC event completed a survey, which is officially called the Point in Time survey. The number of completed surveys in a community is important to not only track the number of individuals who are homeless in a community but also it is a factor in being able to apply for some grants and be considered other possible support options.

Julia shared that since our last meeting we provided assistance to a local resident, and Julie explained for the new attendees the process we have established when a potential need is presented.

- B. VICE PRESIDENT** - No report at this time.

- C. SECRETARY** - Mary asked the group to start thinking about possible service needs SOS: Lifeline may have if the school district does organize a day of service.

- D. TREASURER** - Based on the *Fourth Quarter Banking Summary* and the *2017 Annual Summary*, Julia reported that we had \$9,044.14 in our bank account at the end of 2017. Dorrie Farrell submitted a letter stating she would like to step away from being our volunteer checkbook record keeper. We have not replaced our Treasurer since Ted Laufenberg recently resigned this position. Thank you to Dorrie and Ted for their long service to our organization!

Mary moved and Deb seconded that we remove Dorrie Farrell and Ted Laufenberg as signers on our ALPS banking account. Motion passed.

Julie moved and Deb seconded that we have Dave Nuetzel, Julia Smith, and Mary Wegner as signers on our ALPS banking account. Motion passed.

## 6. UNFINISHED BUSINESS

- A. EVALUATION OF JANUARY PROJECT HOMELESS CONNECT** - It was noted how helpful it was to have 19 great volunteers at the January PHC event! We know we had 31 completed surveys but we were unsure of exactly how many individuals who are homeless or at risk of being homeless were at the event; however, it was noted that Carol Potrzuski may have been keeping count of the number of people present, so we hope to find out this information. Julia will send a thank you to the paper for the people and businesses who helped, and we took time today to brainstorm a list.
- B. PLAN FOR PROJECT HOMELESS CONNECT, 3/2/2018** - Mary reported that we still have White Elephant vouchers and that we will also have Seaside Barber vouchers. Julia reported that she has invited Veterans Services but has not yet heard a confirmation of whether or not George Bennett will be able to be there. Deb shared that UAS will be there again at the event, and that there is a donation box where UAS students and staff can contribute items to support the individuals in need. We brainstormed a list of possible needs: backpacks, Chap Stick, dental items, deodorant, toilet paper, socks, and water bottles seemed to be very popular items.

Mike was wondering about where he could get a list of available resources. We used to maintain a list, but ours is outdated; however, Deb is compiling a list for UAS, which will be added to our website. Thank you, Deb!

Set-up will start about 10:30 am on Friday, 3/2/18 at the Salvation Army.

**HOMELESS SHELTER UPDATE** - We received a letter written by Gayle Young on behalf of the Sitka Homeless Coalition. We reviewed the letter at the meeting, which provided an update on the Men's Winter Night Shelter. The letter requested data from the PHC surveys, and Julia is pulling together a shareable summary of our survey for the group. Of note is the news that the First Presbyterian Church building is closing, which will have an impact on the Sunday free lunch, as well as access to a shower and laundry facilities for individuals living without housing. It also means that the group is looking for a new location, and has subsequently withdrawn their application to the Sitka Planning Commission. As the group gets established, they requested that we consider placing them under our umbrella temporarily until they can establish their own 501 (c)(3) status.

Mary moved and Dave seconded that we include the Sitka Homeless Coalition in the work of our organization for whatever length of time is necessary for them to become established as an organization. Julia suggested we have a separate bank account for the Sitka Homeless Coalition, and we discussed the need to update our Goals document to reflect this addition. Motion Passed.

- 7. NEW BUSINESS:** Steve reminded us about the Hostel as an option if needed by an individual experiencing homelessness.

8. **SET DATE AND AGENDA ITEMS FOR NEXT MEETING** - Our next meeting will be held on Friday, March 23<sup>rd</sup> at 1:30 pm at the St. Gregory's Bishop Kenny Center [BKC]. Mary will send the Bylaws and Goals document to everyone so the new members have context about our work. We will work to revise our Goals and Operating Plan document at our next meeting.
9. **ADJOURNMENT** - Andy moved to adjourn, and we adjourned at 2:27 pm.