

rebirth of hope  
Easter Group

**MINUTES**  
August 15, 2013

**1. CALL TO ORDER and ROLL CALL**

**Present:** Mim McConnell, Dorrie Farrell, Ellen Daly, Dave Nuetzel, Ted Laufenberg, Julia Smith, Donna (Dimond) Callistini, and Mary Wegner

**2. PRESENTATION OF AGENDA**

**3. APPROVAL OF MINUTES:**

*Julia moved and Dave seconded to approve the 7-8-13 minutes as presented. Motion passed.*

**4. GUESTS & PUBLIC BUSINESS FROM THE FLOOR:** We went around the table and made sure that Donna knew all of the other people present. Donna is the Transitional Housing Program Manager at STA, and will be a part of our on-going work.

**5. PRESIDENT'S REPORT:**

- a. **Mim's News:** Effective immediately Mim resigned her position as President of the Easter Group due to other work and life demands, and this means she will also step away from the bulk of her work with the Easter Group. Some well-deserved appreciation was noted for Mim's leadership, vision, and dedication, which was critical to the development of the Easter Group and our work to date. Mim will continue to support the Easter Group website.
- b. **Homeless Summit Media Coverage:** Mim secured KSCT-TV coverage at the Homeless Summit
- c. **IRS Form 990N:** Mim completed the Form 990N for our financial annual report
- d. **SHIFT Meeting:** Mim announced that our SHIFT planning meeting will be held on September 4<sup>th</sup> from 12-1:45 pm at the Sitka School District (SSD) DO Board Room

**6. VICE-PRESIDENT'S REPORT:** Dorrie shared that she has continued to work with Lynda Strong, who came to one of our recent Easter Group meetings asking for support, as well as two other individuals in need of assistance.

**7. TREASURER'S REPORT:** No new information at this time

**8. PROJECT REPORTS:**

- a. **Project Homeless Connect (PHC):** Ellen shared that as we start to plan for the PHC, the health services will need to be in a more private setting, such as the Rousseau Room
- b. **Homeless Summit:** No new information at this time other than the media coverage information previously shared

rebirth of hope  
Easter Group

- c. **SHIFT Shelter Planning:** As mentioned during Mim's President Report, there will be a committee meeting on Wednesday, September 4th from 12-1:45 pm in the SSD DO Board Room
- d. **Homeless Assistance Program (HAP) Grant:** No new information at this time
- e. **Home Sharing Ad Hoc Committee Report:** No new information at this time
- f. **Clearinghouse Chart Update:** Dorrie shared her updated version of the quick glance of resources
- g. **School Supply Drive:** Dorrie reported on her work regarding costs comparisons for the school supply items, and has located the information needed to get the Salvation Army backpacks. Total estimated cost for this project is \$350-\$375.

*Mary moved and Julia seconded that Dorrie be empowered to purchase the items for our school supply drive in the most efficient manner possible. Motion passed.*

- h. **2013 Goals and Operating Plan:** We reviewed our strategic planning document, and the Homeless Summit is due to be worked on during this time of the year. Julia will start to look at contacting panel members. Dave will start to work on a 1-page talking point guide for speakers, which can then be shared on our website.

## 9. NEW PROJECTS and TASKS

- a. **501 (c)(3) Status:** Yesterday Mim received a letter from the IRS stating that our 501 (c)(3) status has been revoked because we did not file our financial paperwork for three years; however, we only received our status less than a year ago, so this was a confusing letter. Dorrie and Mary will work with the IRS to appeal this decision. Our Form 990N was filed online in July 2013, and Mim never received any notice from the IRS that any other paperwork was late.
- b. **Faith Into Tomorrow (FIT) Grant:** The deadline to apply for a FIT grant this year is October 15<sup>th</sup>, which would go through St. Peter's. The goal of the grant is to support caring for victims of poverty and abuse, with a total state-wide allocation of \$6,314. We discussed that although there are other options, the current biggest need in Sitka revolves around transition resources for seasonal workers (e.g., fishing industry) who are getting laid off from jobs.

*Julia moved and Mary second that we apply for the FIT grant with the focus on transition support for seasonal workers.*

Dorrie, Ellen, Julia, and Mary will work on writing our FIT grant proposal.

- c. **Selection of New President:** We read the By-laws and clarified that as Vice President, Dorrie will automatically move into the President position. Congratulations, Dorrie! Mim will send an email to all of the Easter Group contacts to say that Mary, as Secretary, will be the main communication contact for the organization and be responsible to checking the Easter Group Gmail address.

*rebirth of hope*  
**Easter Group**

*Mary moved and Ted seconded to nominate Julia Smith for the position of Vice President. Motion passed unanimously.*

d. **Check Writing Policy/By-law:** No new information at this time

**10. ADDITIONAL EASTER GROUP BUSINESS and COMMENTS/REPORTS:** None at this time

**11. SET NEXT MEETING DATE(S) AND AGENDA ITEMS:**

- a. Next meetings set as Monday, September 9<sup>th</sup> @ 12:00 pm in the SSD DO Board Room
- b. Easter Group Mailing Address was added as an agenda item

**12. ADJOURNMENT**

*Dorrie moved and Dave seconded to adjourn the meeting. Motion Passed.*

The meeting adjourned at 1:28 pm.