

Easter Group – Rebirth of Hope
Project Homeless Connect
Planning Meeting, September 27, 2011
Salvation Army sanctuary
12:00-1:15 PM

- 1. Call to order, roll call and introductions**
EG members: Mim McConnell, Dorrie Farrell, Julia Smith, Ten Laufenberg, Jack and Judy Ozment
PHC committee members: Evadne and Turnie Wright, Nancy Jo Bleier, Sharon Stitz, Maggie Gallin, Kathy Ingallinera, Don Jones
- 2. Approval of minutes** (minutes not provided)
- 3. President's Report:** Mim reported that she spoke with Chamber of Commerce about plastic name tags; Jennifer thought she could do about 50; Ministerial Presentation asking for support seemed to go well and announcement in Sunday Bulletin generated interest; Mim reported that she will be attending the Alaska Coalition on Homelessness in Anchorage on a full scholarship, October 17-19; additionally she will attend the 2011 National Community Land Trust Conference in Seattle, October 24-27. Need a committee for writing letters – Julia will be gone and PHC needs volunteers to take up asking local businesses for corporate funding. Ted suggested that requests for funding could be included in the mid-October invitation that goes out for the Homeless Summit, requesting money for Project Homeless Connect; Mim reported that Easter Group could give some money to Project Homeless Connect – maybe to help cover costs of lunch.
- 4. Vice President Report from Dorrie:** Needs to do new mailing list; Dorrie reported that she would do presentation to Ministerial Association and would ask not only for moral support and prayers but also, around Thanksgiving, for time and assistance with fundraising efforts; would ask parishes, Rotary Club, Moose Lodge, Elks Lodge; Dorrie notes that there is currently no one on fundraising committee; Dorrie suggested helpful to go to manual and print out information about committee that people are on (entire manual is too large to print but reviewing relevant smaller sections might be helpful).
- 5. Treasurer's Report:** Easter Group's account currently has \$2960; Project Homeless Connect will be managed under the 501(c)(3) umbrella of Sitka Counseling and Prevention Services. SCPS will use non-profit status to help process funds but does not want to manage budget. Easter Group will manage PHC under SCPS
- 6. Committee Reports**
 - a. Facilities:** Ted Laufenberg reported that he called the Red Cross and that they have agreed to provide 14 people and will have presence at the Homeless Summit.
 - b. Food:** Ted Laufenberg and Evadne Wright will work together; Evadne will notify people who receive meals at the Salvation Army that on day of the PHC event, they can receive meals at Centennial Hall so as not to duplicate services; the estimate for the event is 70-80 people; Evadne reported that she has seen a rise in the numbers of those served at Salvation Army from approximately 10 to 32 recently, predominantly men. Evadne reported that many of the clients are homeless or have just moved into their first place and are still struggling to get by; Evadne will talk to one of the chefs, David, and another volunteer about helping

out with food. Suggestions were prepared bags and pop-top food that do not necessarily require cooking, or using MREs from military; Mim suggested talking to National Guard; Sharon suggested including in the bags hygiene and personal items; Don suggested talking to Seamart and Lakeside about donating.

- c. **Health Screening:** Nancy Jo Bleier reported that she has talked to the following community organizations and individuals about helping on January 25, 2012:
 - i. *Nutrition:* Lisa Sattler and Susan Hoyt
 - ii. *Mental Health:* SCPS, SEARHC; YAS
 - iii. *Domestic and Intimate Partner Violence:* SAFV
 - iv. *Aids, transportation:* SAIL
 - v. *Medical Health:* possibly RN and CAN students
 - vi. *Eye care:* Challenging; not sure who may be helpful
 - vii. *Dental Care:* talk to suppliers about toothbrushes
 - viii. *Certificates, documents:* maybe Donna from DMV
 - ix. *Miscellaneous:* WIC, Brave Heart Volunteers
 - x. *Other:* Yaktrax (decently prices through SEARHC)
- d. **Pets:** Sharon Stitz will be talking to grocery stores about donating pet food, collars, leashes, thinking about a booth and baggies and inviting veterinarians to distribute pamphlets; may contact Sitka Northern Sales (supplies), pet store; pets are not permitted in Centennial Hall but may be helpful to have water available outside; Sharon reported that she anticipates being very busy in the month of October but will be more free later on.
- e. **Donations:** Dorrie Farrell is seeking not only monetary donations but also in-kind and offers of special rates. Brainstorm: Bicycles (Yellow Jersey), footcare (used to be Gayle – need to think about who might be available?), haircuts (Salon 264, Beauty & Beyond), auto-care (Foreign Auto), meal vouchers (Subway, Dock Shack, Westmark...), emergency phone cards (Radio Shack), paper products, public transportation (Center for Community?), Glasses, Massage (Mo, Tess, Bridget), Sleeping bags and tents (Costco), Clothing (White Elephant, churches), tarps (True Value, Spenards); Maggie agreed to send a notice to the Sentinel about having people from garage sales contact Dorrie if they have gently used items that they want to donate such as towels, tarps, backpacks, lunch bags
- f. **Service Providers:** Don talked about Massey, Sitka Tribe of Alaska (although they moved from their building and it is challenging to get a hold of them), Salvation Army, Attorneys (Denton Pearson, Brandon Marx, tried to reach Britta Speck); Sitka Counseling and Prevention Services, Mike McGuire for supportive services; BIHA (Heather Powell).
- g. **Data & Intake:** Don tweaked and modified Anchorage form and inserted local organizations; Anchorage forms cover confidentiality; Mim requested that we get those other forms including authorization forms; Don will present to Kris Duncan to ask how can cover liability issues, in particular, to protect volunteers.
- h. **Finances:** Mim requested that committees submit budgets to her so that she can calculate how much items will cost
- i. **Volunteers:** Kathryn Snelling has come up with a draft form for volunteers to complete.

- j. Publicity:** Julia Smith will start promoting the event 6 weeks prior; will advertise in “waves” of about each two weeks. A donor list for sending thank yous will be compiled.
- 7. Unfinished Business:** update on homeless summit by Ted
- 8. New Business:** Dorrie will compile a mailing list.
- 9. Additional East Group Business and Comments/Reports**
- 10. Set Next Meeting Date (S) and Agenda Items**
 - a.** Next meeting: October 12
 - b.** Ask committees for costs for budgeted items